

TERMS OF REFERENCES FOR SELECTION OF ARCHITECTURAL FIRM/ INTERIOR DESIGNER/ INTERIOR DECORATOR FOR INTERIOR DESIGN & DEVELOPMENTAL PLAN FOR THE GROUND FLOOR OF PARYATAN BHAWAN

Background & Objective :

Department of Tourism is operating in the building named “**Paryatan Bhawan**” in the capital city of Bhubaneswar. The Government of India Tourist Office is also operating in the same building. The building was inaugurated in the year 1978. The working area of staff requires some proper renovation to make it more organized & convenient. Major works are required in the ground and top floors. At present, the building (particularly interiors) is in urgent need of repair and renovation to lift it from its present disorganized, unkempt look.

DOT invites tenders from registered architectural firms/ interior decorators (henceforth called applicant) having experience in interior design and development for undertaking the work on turn-key basis. This would mean that, right from design to execution the applicant shall be the executant.

2. Terms of Reference and Eligibility Criteria:

The basic requirements will be;

- Creativity in Design and Efficient Space Planning, Personalized attention and involvement, Custom made designs to our requirements
- To take total responsibility for the complete execution of the project including layout planning, design, detailing and graphics within the time deadlines
- To provide a range of corporate design solutions within the budgetary constraints.
- These designs should include space planning, interior architecture, lighting, electrical layouts and sanitary fittings.

The above arrangements will be made in consultation with the Department of Tourism, Government of Orissa. Interested firms may submit their offers in sealed covers superscribed '**TENDER FOR RENOVATION OF PARYATAN BHAWAN**' so as to reach the following address on or before **30-08-2010** by **12.00 Noon**.

The offer should be submitted in following bids in separate sealed covers marking clearly -

1. Technical bid

2. Financial bid

Technical bid

The technical bid shall accompany the following-

- Company profile having experience in execution of similar nature of work.
- Produce TIN number separately including Company Registration Certificate.
- Produce previously created interior design/ layout for any purpose.
- Create Interior designs / layouts of ground floor and Top floor (separately) including electrical layouts as well as up-gradation of sanitary units of Paryatan Bhawan in 3D format and submit the same to this Department.
- Time schedule for completion of project.

Financial bid

The financial bid will contain detail item-wise estimate with materials specifications, unit-wise cost, area to be covered, so that there will not be any confusion any time of tender evaluation as well as during execution and payment. The desired payment schedule may also be attached by the applicant. The financial bid of the short-listed firms will be opened in the second phase for final selection.

Other terms & conditions

- The Deptt. of Tourism shall not be responsible for any postal / courier delay. Before submitting application, the applicant may inspect the building.

- The authority reserves the right to accept or reject any tender without assigning any reason thereof.

DIRECTOR, TOURISM
Paryatan Bhawan, Lewis Road
Bhubaneswar-751014